**Annex A to Appendix 1**

**Application for the Premises Maintenance Grant**

**for the 2023/24 School Year**

**(For kindergartens which have been approved to receive the Premises Maintenance Grant for the 2022/23 school year)**

 **(To be returned on or before 28 April 2023)**

|  |  |
| --- | --- |
| **To:** | **Permanent Secretary for Education** |
| **(Attn:** | **Kindergarten Administration Section, (Fax: 2834 5183)** |
|  | **Kindergarten Education Division, Education Bureau,** |
|  | **Room 3608, 36/F, Dah Sing Financial Centre, 248 Queen’s Road East, Wan Chai, Hong Kong)** |

On behalf of my kindergarten (KG), I wish to apply for the Premises Maintenance Grant for the 2023/24 school year with effect from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (month/year) [normally the commencement month of the school year or the month the KG becomes eligible]. I hereby confirm the following:

1. The school premises of my KG are owned by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
(as per the land register/land lease/lease agreement etc.).

1. Is the above premises owner the same as the premises owner reported by my KG in the application for the Premises Maintenance Grant for the 2022/23 school year? (Please ‘✓’ only ONE of the following boxes.)

|  |  |  |
| --- | --- | --- |
| [ ]  | Yes | (please answer item (4) directly and leave item (3) blank.) |
| [ ]  | No | (please answer item (3) and provide supporting documents such as the copy of land register/land lease/ . lease agreement etc. ) |

1. If the answer to item (2) is “No”, the premises owner in item (1) is

(Please ‘✓’ only ONE of the following boxes.)

[ ]  my KG.

[ ]  my KG’s school sponsoring body (please refer to Footnote 1 at Appendix 1 of this Circular Memorandum).

[ ]  my KG’s operator (please refer to Footnote 2 at Appendix 1 of this Circular Memorandum).

[ ]  others:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please specify the relationship between the owner and the KG).

1. For the school premises in 2023/24 school year, I confirm that my KG is paying

(Please ‘✓’ only ONE of the following boxes.)

[ ]  no rent.

[ ]  $0 (as per the tenancy agreement between the premises owner and my KG).

[ ]  nominal rent of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ per \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(month/quarter/year)

(as per tenancy agreement between the premises owner and my KG).

For items (5) to (7) below, please ‘✓’ the boxes to confirm.

1. [ ] I confirm that my KG has not applied, and will not apply, for the rental subsidy under the Kindergarten

…...Education Scheme for the 2023/24 school year.

1. [ ] I confirm that my KG is not eligible for other Government subsidies / resources or other public resources

…...for purposes of premises repairs and maintenance for the 2023/24 school year.

1. [ ] I confirm that all information provided above is true, accurate and complete. I will provide supporting

…...documents when requested by the EDB for assessing my application.

School Chop

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| --- | --- |
|  Signature of Supervisor: |  |
| Name of Supervisor: |  |
| Name of KG: |  |
| School Registration No.: |  |
| Tel. No.: |  | Fax No.: |  |
| Contact Person (Name): |  | (Post): |  |
| Date: |  |